

June 22, 2011

Service Parts Suppliers,

Subject: Packing List

It is Navistar's policy that any suppliers currently doing business with Navistar comply with the D-13 Supplier Packing and Shipping Standard. This standard can be viewed by visiting the following website and then clicking on the link to Navistar Supplier- Packing and Shipping Standard.

<http://evaluate.internationaldelivers.com/supplier/PartsDivision/PartsDivisionQuicklinks.asp>

A very important part of this standard is the packing list, which allows us to ensure proper and efficient processing of material upon arrival. Please make sure you are following the below packing list requirements:

- **2 copies** of the packing list must be included with all shipments, one copy must be attached to the bill of lading and the other copy must be attached to the shipment.
- Packing lists can also be inside the container but the exterior container must be marked "PACKING LIST ENCLOSED" to show the location of the packing slip. **Please note this is a preferred method.**
- Packing lists must be securely fastened to the container load in an envelope that clearly states "PACKING LIST".
- A pallet breakdown is required on the packing slip. This information must include the Navistar part, PO number, quantity shipped, and container serial number. A container serial number must be present for each high level container that will be moved from the truck to the receiving floor. The container serial number must also be displayed on the master ship label or mixed load label affixed to the container and must also be provided in the ASN as the Bar Code Serial Number or Package id. A container can be a Pallet, Skid, Carton, Basket, Box or a Loose item. (Please see the attached packing list example.)  
**NOTE:** The Container Serial Number cannot be longer than 11 positions with the last 5 being unique.
- A Quick Receive label must uniquely identify the shipment with a shipment id number and supplier code from the PO(s). The label must either be printed directly on or affixed to the front of the packing list. The same shipment id and supplier code must also be provided in the ASN in the BSN02 and N1\*SU respectively.
- An ASN (Advance Ship Notice – 856 EDI Transaction) providing all shipment detail must be submitted electronically and accurately within an hour of the shipment leaving your facility.

Suppliers must understand that if the D13 packaging requirements for packing lists are not met, a PR&R will be completed for non-compliance. PR&R's (Problem Reporting and Resolution) will result in a \$500 debit for each occurrence.

If you have service packaging questions, please contact a Packaging Manager:

Penny Pelak: (630) 753-6923 or [Penny.Pelak@Navistar.com](mailto:Penny.Pelak@Navistar.com)

Katie Lynch: (630) 753-6628 or [Katie.Lynch@Navistar.com](mailto:Katie.Lynch@Navistar.com)



Thanks,  
Penny S. Pelak  
Packaging Manager

**(SUPPLIER'S LOGO)**



**Shipment ID: 107562**  
**Service Parts Vendor Code: 4800360**  
**Packing Slip: 7292588**  
**Bill of Lading: 107562**

**Ship Date: 6/25/2011**

**Sold To: Navistar, Inc.**  
**Caller Service#59009**  
**V.C. 48003AX**  
**Knoxville, TN 37950**

**Ship To: Navistar, Inc., York PDC**  
**105 Steamboat Blvd**  
**Manchester, PA 17345**  
**U.S.A.**

QUANTITY ORDERED	NAVISTAR PART#	UOM	SUPPLIER PART#	DESCRIPTION	WEIGHT (EACH)	CONTAINER SERIAL#	NAVISTAR P.O.#
100	418227C1	EA	6541891	FLANGE	15.52lbs	255780	300034341
2	2031765C3	EA	1004901	BUMPER	105lbs	255781	300342140
20	1698107C1	EA	1283621	SUPPORT	.200lbs	255781	300418321

**Quick Receive**  
(2S) ASN SHIPMENT ID  
  
107562  
(V) VENDOR ID  
  
4800360